

IRBManager & xForm Basics





Accessing IRBManager



https://brany.my.irbmanager.com

Bookmark

Save to favorites

Enable pop-ups



Platforms

Mac or PC

Web browsers

• Firefox, Safari, Chrome, Edge



Access on smartphones & tablets

Android or iOS

Apps for viewing .pdf or Word files



IRBManager Account Credentials



User Name

Typically your organizational email address



Password Reset

Required every 3 months IRBManager will automatically force password change. Aa

Valid Password

At least 6 characters One upper case letter One lower case letter One number OR one special character: #*\$&{} space

Examples:

{Love} or Brany1



IRBManager Login

BR	ANY	
1		
U	lser Name	rcoordinator
C	lient	BRANY Login Forgot Password?
	Co	pyright ©2000-2020 Tech Software. All Rights Reserved.

FORGOT PASSWORD?

- 1. Click link on login screen to reset
- 2. Follow instructions displayed
- Temporary link sent by email to assist with password reset

xForm Submission Process



Start New Study



BRANY

How to Open New Study xForm

BRANY	Home
Actions	Studies (PACtive)
START NEW STUDY	 You are associated with <u>8 active</u> Studies and <u>12 total</u> Studies.
Show Sponsor IDs	 There are <u>1 studies</u> expiring in the next 90 days. The next study to expire is SBER98-YU.
Recent Items	There are 11 active and 105 total Studies at Kings County Hospital Conter
08-99-99-380 08-99-99-DEMO1	 There are <u>11 active</u> and <u>105 total</u> studies at Kings County Hospital Center. There are <u>0 active</u> and <u>2 total</u> Studies at Kings County Hospital Center.
08-99-99-DEMO2	vEorms (1 Active)
SBER98-YU	XI OTHIS (I ACUVE)
SBER99-355	 You have <u>1 unsubmitted</u> xForms.



START NEW STUDY SUBMISSION -- START NEW STUDY

Use this form as a quide to start a new study with BRANY IRB.

After reading the description of the xForm, <u>click on the blue link of the xForm name</u> to start your new st



BRANY IRB is happy to assist! Contact a member of the Initial Review team. Click here to open BRANY IRB Co

Register New Study

Register New Study This xForm is used to introduce a new study into IRBManager (not SBER - social, behavioral, or education used for chart review research or biomedical research (observational or interventional). Once this xForr receive a BRANY IRB# so you can login to IRBManager and complete a <u>Research Application</u> xForm.

Use this xForm when any of the following apply:

- Your organization conducts biomedical research and uses BRANY IRB (e.g., WCHN or WCHN EXT
- Yours is the only site conducting the study, and it is not social behavioral research.
- The study is industry-sponsored.
- A member of the BRMY team has instructed you to complete the Register New Study xForm.

Do not use the Register Kew Study xForm for Multisite studies, SBER studies, or "BRANY Classic" submi contact your BRANY CTAT associate instead.

Register New Study

Click on the blue link to start your Regi





Actions Study 08-99-99-DEMO1 (IRB) Help Reset Actions Study 08-99-99-DEMO1 (IRB) Pfzer/BMS (Primary) Generate Doc Send EMail Pfzer/BMS (Primary) Send EMail Category: 02-General Medicine and Science orante: Start XPorm Category: 02-General Medicine and Science orante: IRB Only Recent Items Obe9-99-DEMO1 15:11-347-01 Study Title: Fffcacy, SeRen9-VU SeeRe9-VU Study Title: Fffcacy, IRD only Test Sponsor SeRen9-VU SeeRe9-VU Gonditions: IND - Investigational New Drug Test Sponsor SeeRe9-VU SeeRe9-VU Study Contacts (1) Study-Site x-form*** - 2018 Requirements Comments: These are comments entered to facilitate IRB staff workflow. 04-02-127-11(HC) 09-99-9355 Status: Closed to Enrollment Accepted xForm Additional: N Brank IRB Auth. Agmt. Approval August 20, 2016 for 13 Accepted xForm Status: Closed to Enrollment Brank IRB Auth. Agmt. Bank IRB Auth. Agmt. Approval August 20, 2016 for 14 Requirements Lepterations: Lepte	udy (Ctrl+Q)							
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IRBManager Contact Roles





Study-Site Contact

View study and attachments, initiate/review all xForms.

Copied on all IRB staff correspondence.

Receives continuing review automated email alert.

BRANY

CC Recipient

View study and attachments, initiate xForms.

Cannot view xForms others create.

Copied on all IRB staff correspondence.

Does not receive continuing review automated email alert.



Organization Contact

View study and attachments.

Copied on all IRB staff correspondence.

Does not receive continuing review automated email alert.

11

Study-Site Contacts (3)	
Name	Role
Coordinator, Research	Study-Site Contact
Recipient, CC	CC.Recipient
Researcher, Michael M. PhD	Organization Contact

BRANY	Home			Find Study (Ctr	+Q)	9
Ma =	My Studies			нер кез	arch s Settin	gs Sign on
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Webinar IRBManager Basics (46 min) Weblet Approval Docs	SBER98-YU	Yeshiva University	Researcher, Michael M. PhD	Study of the Attitudes and Behaviors of Adolescents in the Mandated Alternative Education Program	11/27/2019	Approved - SBER
Weblet Cont. Rvw. Help Weblet Find Study Weblet ICF Prep Services	SBER99- 355	TBD	Physician, Treating MD, PhD	*TEST STUDY* - Gotham City Citizens' Perceptions of Batman's Brand of Justice		Under review - SBER
Weblet Start xForm Weblet/Webinar PDFs	SBER99- DEMO1	Happy Research Clinic	Cooper, Sheldon PhD	*TEST STUDY* - Gotham City Citizens' Perceptions of Batman's Brand of Justice		Under review - SBER

www.branyirb.com My Docs & xForms

0 Attachments

BRANY	Home			Rind S	Study (Ctrl+Q)		
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T NEW STUDY Sponsor IDs ages	 You are ass You are the There are <u>1</u> The next str 	ociated with <u>5 active</u> Studies an Principal Investigator for <u>2 activ</u> <u>studies</u> expiring in the next 90 udy to expire is <u>SBER98-YU</u> .	Latest IRB Roster now availabl Go to Study Details > Actions > G NEXT LIVE WEBINAR - IRBMan • March 2, 2021 @ 12	Latest IRB Roster now available (01/22/2021) Go to Study Details > Actions > Generate Doc NEXT LIVE WEBINAR - IRBManager & xForms Basics • March 2, 2021 @ 12 - 1 PM ET			
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pranyirb.com	Study *	Site	Principal Investigator	Study Title	• Expires •	Status	
cs & xForms chments	08-99-99-606	University of California Santa Barbara (UCSB)	Researcher, Michael M. PhD	*TEST STUDY* Efficacy and Tolerability of Drug X Compared With Drug Y in ≥ 70 Patients with CORONARY ARTERY DISEASE and Stage I or II Hypertension	08/02/2021	Submission pending - IRE only	
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TEST STUDY Efficacy and Tolerability of Drug X Compared With Drug Y in \geq 70 Patients with CORONARY ARTERY DISEASE and Stage I or II Hypertension

Study of the Attitudes and Behaviors of Adolescents in the Mandated Alternative Education Program

TEST STUDY - Gotham City Citizens' Perceptions of Batman's Brand of Justice

08-99-99-

Master File

SBER98-YU

SBER99-355 TBD

Master File

Yeshiva University

Hart, Raffaella MS,

Researcher,

MD, PhD

Michael M. PhD

Physician, Treating

CIP

08/06/2021 Closed to

only

11/27/2019 Approved - SBER

SBER

Enrollment - IRB

Under review -

Make a Submission for Existing Study





FIND STUDY

START XFORM FROM STUDY DETAILS PAGE





SUBMIT TO PI FOR SIGN-OFF PI SIGN-OFF TO SUBMIT TO IRB





...contact BRANY IRB with questions.

http://www.branyirb.co m/contact-irb

